From:	PC Magazine Tip of the Day [PCM_Tips@eletters1.ziffdavis.com]
Sent:	March 11, 2003 11:29 AM
To:	akagan@weidmuller.ca
Subject:	Today's Tip: Delete Data

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--------       TIP OF THE DAY for March 11, 2003    --------
--------          from the editors of PC Magazine   --------
--------              www.pcmag.com/tips             --------
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For more useful tips, check the Tips page at:
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TODAY'S TIP

Category: Microsoft Excel

Delete Data

There are several ways to delete data from worksheet cells.
To clear information but not formatting, select the data,
then press either the Delete or Backspace key. To remove
formatting, select the cells, choose Clear from the Edit
menu, then select Formats. To remove both information and
formatting, select the cells, choose Clear from the Edit
menu, then select All.

For more Excel tips, visit:
http://www.pcmag.com/category2/0,4148,2143,00.asp

E-mail questions and tips to pcmsolutions@ziffdavis.com.

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Upcoming Events
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project and attend the forum in NYC. Check it out at:

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Elsewhere on Ziff Davis Internet
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